

## **Allen Parish Libraries**

### **2020 December 10 Board Meeting Minutes**

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#### CALL TO ORDER AND ROLL CALL

The regular meeting of the Allen Parish Libraries Board of Control was called to order at 10:10AM on Thursday, December 10, 2020, by Linda Thompson. Mrs. Thompson welcomed everyone. Board members present, in addition to Linda Thompson, were Fran Jordan, Martha Rider, and Agnes Guillory, Director. Absent were Sherry Germany and Tony Hebert, ex-officio member. The board did have a quorum. Members present from the public were Mayor Gene Paul and Mayor Waylan LaFargue.

There were no changes to the present agenda.

#### **APPROVAL OF BOARD MINUTES**

Fran Pestello-Jordan made the motion to approve the minutes for November 12, 2020 Special Call board meeting; Martha Rider seconded the motion. Motion carried unanimously.

Martha Rider made the motion to approve the minutes for November 12, 2020 board meeting; Fran Pestello-Jordan seconded the motion. Motion carried unanimously.

#### **NEW BUSINESS**

The Board members met with Mayor Waylan LaFargue of Kinder, and Mayor Gene Paul of Oakdale to discuss and inquire about the library service needed in their communities.

#### **DIRECTOR'S REPORT**

Agnes Guillory, Allen Parish Libraries Director reported the new hires that joined the library team on November 30, 2020.

Linsey Fontenot was hired as a part-time circulation staff for the Oberlin Branch, Martha Gail Bazinet was hired as part-time bookmobile assistant and Crystal Fontenot was hired on as a part-time circulation staff for the Oakdale Branch.

All positions have a six month probationary period. The part-time position(s) may become a full time position(s), if needed.

#### **Unfinished Business**

At today's meeting on behalf of myself and all of the Allen Parish Libraries employees, I presented several measurable 2021 goals to the board for their approval. The library board members requested that percentages be added to each goal after viewing the 2020 statistics and present the goals again at the February 18, 2021 meeting.

**The Board receives a copy of the trial balance and the profit & loss to review the actual to budget comparison.**

## **BOARD MEMBER REPORTS**

No reports.

## **PRESIDENT REPORT**

Linda Thompson reported:

- Reminded everyone the first meeting of the year 2021, is February 18, 2021, at the Kinder Branch meeting room @ 10:00am.

Martha Rider made the motion to adjourn the meeting; Fran Pestello-Jordan seconded the motion. Motion passed.

**The meeting was adjourned at 12:53 P.M.**

Respectfully submitted by: \_\_\_\_\_

Agnes Guillory

Approved by: \_\_\_\_\_

Linda Thompson, President

**NOTE: Due to our expected invited guest to our Feb. 18<sup>th</sup> & April 22, 2021 meeting and the need for social distancing, our meeting will be held at the Oberlin Branch Library at 10:00 AM**