

2020 August 20 Board Meeting Minutes

CALL TO ORDER AND ROLL CALL

Allen Parish Libraries Board of Control regular scheduled meeting called to order at 10:07A.M., Thursday, August 20, 2020, by Linda Thompson. Mrs. Thompson welcomed everyone. Board members present, in addition to Linda Thompson were Martha Rider, Fran Jordan, Sherry Germany, and Agnes Guillory, Director and Danielle Manuel, Business Manager of the Allen Parish Libraries; absent was Creig Vizena, ex-officio member. The board did have a quorum. The members of the public present was Royce Scimemi, CPA Accounting Firm.

There were no changes to the present agenda.

APPROVAL OF BOARD MINUTES

Fran Pestello-Jordan made the motion to approve the minutes of February 20, 2020, board meeting as presented. Martha Rider seconded the motion. Motion carried unanimously.

NEW BUSINESS

Allen Parish Libraries Financial Report: Year ended December 2019

Royce Scimemi, CPA who represented Scimemi Accounting Firm., LLC reported his firm had completed the audit for the Allen Parish Libraries financial report for the previous year ending December 2019. Royce reported that the 2019 audit showed the Allen Parish Libraries are in great shape.

Fran Pestello-Jordan made the motion to accept the 2019 audit report; Sherry Germany seconded the motion. Motion passed unanimously.

Fran Pestello-Jordan made the motion to continue services with Royce Scimemi CPA accounting firm for the 2020 year; Sherry Germany seconded the motion. Motion passed unanimously.

Banking Information

Danielle Manuel, our Business Manager, gave an update on all of the Allen Parish Libraries financial accounts. Danielle stated that all of our finances are in good shape.

UNFINISHED BUSINESS

Sherry Germany made motion to postpone the discussing and revised personnel policies until the next meeting on October 15, 2020; Fran Pestello-Jordan seconded the motion. Motion passed unanimously.

The board members discuss getting with the staff to set a goal for the library, in order to receive a one-time supplement pay in return. Fran motioned to table the goal/supplement.

The board members discussed getting an update on the filed report on David Bordelon (contractor), from Malcolm LeDet, Oberlin Police Dept.

Executive Session

Sherry Germany made the motion to go into executive session; Fran Pestello-Jordan seconded the motion. Motion passed unanimously.

The board voted to go in executive session to discuss the rehire of Royce Scimemi, CPA firm for the year 2020 to represent Allen Parish Libraries.

Fran Pestello-Jordan made the motion to rehire Royce Scimemi, CPA firm for the year 2020; Sherry Germany seconded the motion. Motion passed unanimously.

DIRECTOR'S REPORT

The Board received a copy of the trial balance and the profit & loss to review the actual to budget comparison.

Agnes Guillory updated:

- The Board about the Kinder Branch, Oakdale and Oberlin branches, and the services we are providing during the phases of the pandemic.

BOARD MEMBER REPORTS

Sherry Germany complimented the staff on their hard work

Fran Pestello-Jordan complimented the staff on all their hard work through the pandemic.

Martha Rider complimented the staff on all they had been doing to keep the libraries open.

PRESIDENT REPORT

Linda Thompson reported:

- She has been hearing nothing but positive remarks about the staff and complimented the staff on their extra time and work to get the summer reading programming to the public doing the different phases of the pandemic.
- Reminded the board members about their ethics training.
- The next board meeting will be on October 15, 2020, 10:00A.M., at the Oakdale Branch meeting room.

Linda Thompson suggested:

- To ask Mesha, the daughter of Equilla Victorian, to host a blood pressure check program.
- To draft a letter to the public commissioner to try to help the rural communities to get internet.

Fran Pestello-Jordan made the motion to adjourn the meeting; Sherry Germany seconded the motion. Motion passed.

The meeting adjourned at 11:44 A.M.

Respectfully submitted by: _____
Agnes Guillory, Secretary

Approved by: _____
Linda Thompson, President

